ISTAT Foundation Internship Program

THE ISTAT FOUNDATION IS COMMITTED TO SUPPORTING INDIVIDUALS AND INSTITUTIONS THAT PROMOTE THE ADVANCEMENT OF COMMERCIAL AVIATION AND HUMANITARIANISM.

INTERNSHIP PROGRAM

The aim of the ISTAT Foundation Internship Program is to assist in the development and education of aviation-focused college students desiring to become productive members in the aviation leasing, OEM, MRO, financing and trading industries. We target only the top candidates and invite specialised aviation universities to put forward their strongest candidates to guarantee the quality of applicants.

Not only was my experience at AVITAS fantastic, but ISTAT was incredibly supportive. I was fortunate enough to have the financial support for housing, which really helped support me during the internship. Furthermore, the ISTAT Internship portal was extremely easy to navigate, and the application process was quick and simple.

- Adeline Hannerus
  an MBA student, AVITAS Intern

Students begin looking for summer internship positions during the start of the academic term (Sept. – Dec.), and we encourage all businesses who are considering summer interns, post graduate interns or longer term candidates for graduate programmes to post positions as early as possible each year. Timely action will ensure access to the best candidates.

INTERNSHIP FUNCTIONS

The ISTAT Foundation Internship Portal provides access to a comprehensive pool of talented individuals.

QUESTIONS? PLEASE GET IN TOUCH BY EMAILING ISTATINTERNSHIPS@ISTAT.ORG.
Aviation Capital Group’s ISTAT summer internship that was a positive, successful experience. Overall the internship was a great experience and we look forward to supporting the ISTAT program in the future.

- Patrick Ryan
SVP and Chief of Technical, ACG

BENEFITS TO EMPLOYERS:

» Evaluate the student for potential full-time employment
» Access to quality candidates
» Interns contribute new energy and ideas to the workplace
» Interns can provide temporary support to help with projects that cannot be covered by employees
» Scheduling can be flexible to meet the employer’s needs
» Cost-effective

FAQs

» Do I need to be an ISTAT member to post an internship position on the portal?
Yes. Please go to www.istat.org/membership to learn more about becoming an ISTAT member.

» How do I get access to the ISTAT Internship Portal to post a job listing and/or search candidates?
Contact Warren Willits (wwillits@jetstarpartners.com) to register your company. Visit the internship portal (istatfoundation.quickbase.com/db/bipzmbmrz) and login to:
- Create your position listing(s) by clicking on the “Positions” icon and then select the “+ New Internship Position” button and complete the required fields
- Search applicants by clicking the “Candidates” icon and use the search filters on the left hand side

» Is there a fee to request an ISTAT Foundation intern?
The ISTAT Foundation is a resource for our industry partners and membership and we provide this service free of charge.

» What do I do once I’ve created my internship posting on the website?
The company contact will receive an email each week that indicates every time a student applies for your position. Please have your IT group add this email address to your system to ensure that it is not blocked: notify@quickbase.com. You will also receive a Weekly Application Report email from the portal (notify@quickbase.com) every Monday.

We also highly recommend that you check the portal regularly to:
- Monitor your applicants
- Search the entire applicant database for potential applicants. To do so, click the “Candidates” icon in the portal and use the search filters on the left hand side.

» Considerations for hiring an intern:
You should offer the intern a contract upon placement. Determine if this is a paid internship - we suggest an hourly rate of somewhere between $12-15 per hour.

Interns typically begin in May/June and end in August/September; however, post graduate internships (or graduate programs) may start at this time and tend to go for 6-18 months depending on the company’s requirements. Before you hire the intern, make sure your position suits their university requirement.

» Deadline and Timeline for hiring an intern:
Please post your position(s) by 1 April each year (particularly if you want them to start in the summer). Students will typically have already arranged a placement by this time as they start looking for positions as early as January for summer placements.

» What do I do once I’ve selected an intern:
Once the offer is accepted, please login to the portal and mark the position status as “Filled.”

Ensure that the intern is aware of the ISTAT Foundation stipend (up to $2,500) for relocation accommodation and travel expenses incurred during the internship. Interns will be granted the stipend for their qualified expenses after 1 October.

We also encourage you to notify the unsuccessful candidates on the status of their application.

» What does the intern need to do once we’ve selected them?
Once the placement is confirmed, the intern should login to the portal and mark their candidate status as “Placed.” In order to receive the stipend, the intern is required to complete a form provided by the ISTAT Foundation. To receive the form, please contact istatinternships@istat.org.

ISTAT Member Participants:

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ISTAT Internship Committee:
Kristen Chmielewski
GC Aero Law, Chicago
Bruce Dankberg
Altavair, Seattle
Bryan Lange
Delta Material Services, Atlanta
Ted Lin
Altavair, Singapore
Joey Johnsen
Zeevo Group, Seattle

Fearghal O’Hanlon
SMBC Aviation Capital, Dublin
Toby Page
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United Airlines, Chicago
Warren Willits
JetStar Partners, Hilton Head Island
Murrae Ross-Eskell (Chair)
Horizon Executive Search, London